PRIVACY NOTICE

Welcome to the LarnerMcGrath's privacy notice.

This privacy notice provides information on how LarnerMcGrath collects and processes your personal data when you visit our website.

It is important that you read this privacy notice together with our website privacy policy which contains more detailed information about our data processing and can be accessed here.

Important information and who we are

LarnerMcGrath Ltd are the controller and responsible for your personal data.

Contact details

Our full details are:

Full name of legal entity: LarnerMcGrath Ltd

Name: Lesley McGrath

Email address: info@larnermcgrath.co.uk

Postal address: PO Box 28176, Edinburgh, EH16 9EL

1. The data we collect about you

We may collect, use, store and transfer different kinds of personal data about you as follows:

Contact Data.

We explain these categories of data here: name and contact details provided in respect of planning pre-application consultation feedback responses. Pre-application consultation is undertaken in accordance with the provisions of the Town and Country Planning (Scotland) Act 1997.

We collect the name and contact details provided in respect of planning pre-application consultation feedback response which is provided by you. Pre-application consultation is undertaken in accordance with the provisions of the Town and Country Planning (Scotland) Act 1997.

2. How we use your personal data

We will only use your personal data for the purpose for which we collected it:

To manage your relationship with us only in relation to the proposed development which you are providing comment upon where we are undertaking pre-application consultation in accordance with the provisions of the Town and Country Planning (Scotland) Act 1997.

3. How we share your personal data

Comments made as part of pre-application consultation are reviewed by LarnerMcGrath and we seek to ensure anonymity is maintained however, we may share your personal data with our client, as prospective applicant and their design team, **only** where your comments require specific consideration. In such circumstances we will advise you if we intend to share your contact details

4. Your legal rights

Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you and the right to make a complaint at any time to the Information Commissioner's Office, the UK regulator for data protection issues (www.ico.org.uk).

6. <u>Further details</u>

If you are looking for more information on how we process your personal data including on data security, data retention and lawful processing bases, please access our website privacy policy.